

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**APRIL 26, 2017**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Dr. Critelli called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Dr. Critelli - President  
Mr. Covin - Vice President  
Mrs. George

Mr. Grant  
Mr. Dangler  
Mr. Zambrano

Mr. Parnell  
Mrs. Widdis  
Rev. Bennett

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, introduced two students, **IKER GOMEZ** and **RILEY SANACORE**, from the Joseph M. Ferraina Early Childhood Learning Center who saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Nays (0), Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of March 28, 2017
- Regular Meeting minutes of March 29, 2017

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 MARCH TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY17 March Transfers as listed be approved for the month ending March 31, 2017.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - MARCH 31, 2017**

That the Board approve the Board Secretary's Reports for the month ending March 31, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - MARCH 31, 2017**

That the Board approve the Reports of the Treasurer for the month ending March 31, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (2) Dr. Critelli and Mrs. Widdis, Absent (0)

6. **BILLS AND CLAIMS – MARCH 30, 2017 AND APRIL 1 - 25, 2017 FOR CHRIST THE KING AND LAURA WIDDIS**

That the Board approve the March 30, 2017 and April 1 - 25, 2017 for Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Dangler, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS – MARCH 30, 2017 AND APRIL 1 - 25, 2017 EXCLUDING CHRIST THE KING AND LAURA WIDDIS**

That the Board approve the March 30, 2017 and April 1 - 25, 2017 excluding Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2017**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2017**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS  
Long Branch, New Jersey

STUDENT REGISTRATION  
(as of March 31, 2017)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				311	209	282	802			802
Kdg		56		114	109	118	397			397
1st	89	165	96				350			350
2nd	114	171	92				377			377
3rd	79	143	101				323			323
4th	124	161	107				392			392
5th	107	167	107				381			381
6th							0	382		382
7th							0	354		354
8th							0	351		351
9th							0		367	367
10th							0		381	381
11th							0		289	289
12th							0		324	324
MCI	18						18	8	10	36
MD							0			0
BD							0	19	35	54
LD	58		61				119	21	22	162
AUT	18		17				35	10	5	50
PD						21	21			21
OOD	4	2	4		5	2	17	10	24	51
Home Instruction							0	3		3
<b>TOTAL</b>	<b>611</b>	<b>865</b>	<b>585</b>	<b>425</b>	<b>323</b>	<b>423</b>	<b>3232</b>	<b>1158</b>	<b>1457</b>	<b>5847</b>

March 2016 Figures										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS		Total
Totals	611	870	620	397	372	436	1117	1298		5721

**F. SUPERINTENDENT'S REPORT**

**1. FY 2018 BUDGET PRESENTATION**

**2. STUDENT COUNCIL LIAISON'S REPORT**

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening; this is my monthly report. This month I visited the school that portrays where a child's learning is the most critical, the Joseph M. Ferraina Early Childhood Center. Learning early in a child's life is important for future development which is why this week at the JMF School they are celebrating "Week of the Young Child." Over the course of the week, the school will be celebrating early learning for young children along with recognizing the parents, families and teachers who help them grow. Each day during this special week there will be a new theme starting out with "Musical Monday" when the kids celebrate music from a variety of different cultures. On Tuesday, the children will participate in "Tasty Tuesday", where they will indulge in pretzels. On "Work Together Wednesday", the students will pair up with a buddy and participate in a cooperative learning activity. The special week will culminate with art activities on Thursday and "Family Friday", where parents will be invited to the school to eat with their children. Along with this exciting week of spicing things up at the early childhood center, the students are continuing with their "Tools of the Mind" writing program. This program helps students plan their days and teaches them role play. It also connects students with their imagination and helps them gain critical organizational skills. These projects and events, along with many more offered at JMF are examples of how the Long Branch Public Schools helps prepare their students for future success.

**3. SCHOOL PRESENTATION**

"Learning Facts" is an extension of story lab which is a component of the Tools of the Mind Program. Tonight, the preschool students will share learning facts and story extensions about three of their favorite destinations. You are invited to come fly with us on JMF ECLC Airways to Africa, Germany and the Caribbean. Please sit back, and enjoy the flight!

**4. PRESENTATION OF AWARDS**

**A. SEMAN TOV DRIVER AND BUS AIDE**

Certificates will be awarded to Nathaniel Woolbright and Jose Ramirez for their valiant efforts in helping a student in need.

**B. ENERGY EXCELLENCE AWARD FROM CENERGISTIC - Patrick Bannon**

Patrick Bannon, Cenergistic, will present the Energy Excellence Award to Dr. Salvatore. The award recognizes the Long Branch Board of Education for reaching a significant savings milestone of over \$2 million. The award celebrates a solid, sustainable program and the support and cooperation of administration, faculty and staff.

F. **SUPERINTENDENT'S REPORT (continued)**

4. **PRESENTATION OF AWARDS (continued)**

C. **VERY IMPRESSIVE PRODUCE AWARD FROM NJ BUREAU OF CHILD NUTRITION - Janet Celi**

Janet Celi, Fresh Fruit and Vegetable Coordinator from the New Jersey Bureau of Child Nutrition, will present an award to Dr. Critelli, Board of Education President, Dr. Salvatore and Nawal Maroun of Sodexo for recognition of the George L. Catrambone School achieving 2nd place in the Fresh Fruit and Vegetable "Very Impressive Produce" category.

D. **NEW JERSEY GREEN RIBBON AWARD FROM NJSBA - Allison Mulch and John Henry**

Allison Mulch, New Jersey Audubon Society and John Henry, School Boards Association will present the New Jersey Green Ribbon School awards to Christopher Volpe, Principal of the George L. Catrambone School and Michael Vitarello, Principal of the Long Branch Middle School. The Green Team members are as follows: Gary Vecchione, Jena Valdiviezo, Lonell Klina, Laurie Cancalosi, Jonathan Trzeszkowski, Wade Hanlon, Jenny Marques, Kim Hyde, Nicole Esposito, April Morgan, Dawn Graham, Meghan Campbell, Evelyn Cruz, Elizabeth West, Conover White, Jill Careri, Sandra Williams, Mary Henderson, Ashley Drew, Joanne Montanti, Michael Vitarello, Ann Degnan, Bridgette Burt, Christopher Volpe, Joy Daniels, Kelly Stone, Michele Morey, Neil Mastroianni, Michelle Abner, Katie Wachter, Fred Balna, Lisa Roesch, Cheryl Addonizio, Martha Prieto, Christine Zergebel, Laura Oliveira, Margaret DosSantos and Sarah Choi.

E. **ENERGY STAR AWARD - Dr. Critelli and Mr. Zambrano**

Energy Star certificates will be presented to Christopher Volpe, Principal of the George L. Catrambone School, Michael Vitarello, Principal of the Middle School and Gary Vecchione, Energy Manager by Dr. Critelli and Armand Zambrano.

5. **RECOGNITION OF ACHIEVEMENT**

A. **LONG BRANCH ENVIRONMENTAL COMMISSION'S POSTER CONTEST - Richard Garlipp**

The Long Branch Environmental Commission sponsored a poster contest entitled "Make Long Branch A Litter Bit Better". The winners recognized are as follows:

**Winners**

Christian Rodriguez, Makaylah Saint Germain, Brookelynn Rodriguez, Jabnelyz Crespo Borges

**Honorable Mention**

Eliza Lemus, Jessmarie Delgado, Fernando Perez Lopez, Nija Faust, Anthony Bicalho, Shayla Fernandez, Ingrid Pacheco, Francisco Ramos, Mel Salazar Ortiz, Ja'Saan Woods and Peter Ren - Honorable Mention

F. **SUPERINTENDENT'S REPORT (continued)**

5. **RECOGNITION OF ACHIEVEMENT (continued)**

- B. The following bilingual parents have successfully completed the Family Literacy Series:

Maydi Alfaro	Modesta Jarquin
Romary Argueta	Aurelia Jimenez
Lorena Chavez Aguilar	Angela Ponce
Mirna Garcia Lopez	Maria Tellez-Avila
Catherine Guardado	

6. **PRESENTATION OF AWARDS**

A. **DISTRICT VOLUNTEERS - PARENTS**

Samerrah Cox	Courtney Jakubecy
Gabriella Breda	Gabriela Araujo
Tyshana Andrews	Joao DeOliveira
Shatarraa Turpin	Dana Delatush

B. **TEACHER OF THE MONTH - MARCH**

**ANA RUGO**, Preschool Master Teacher, Joseph M. Ferraina Early Childhood Learning Center, presented by Dr. Critelli

C. **SUPPORT STAFF OF THE MONTH - MARCH**

**MICHELLE BORGHESE**, Instructional Assistant/In Class Support Staff, A.A. Anastasia School, presented by Dr. Critelli

7. **TEACHERS OF THE YEAR AND EDUCATIONAL SERVICES PROFESSIONALS OF THE YEAR - 2016 - 2017**

HIGH SCHOOL	-	JASON VENGELIS
MIDDLE SCHOOL	-	MEREDITH RIDDLE
AMERIGO A. ANASTASIA SCHOOL	-	JUDITH LOUIS
GREGORY SCHOOL	-	KEVIN GILBERT
GEORGE L. CATRAMBONE SCHOOL	-	LAURA TRACEY
JMFECLC	-	FRANCINE VANBRUNT
LENNA W. CONROW SCHOOL	-	SABRINA SHEERIN
MORRIS AVENUE SCHOOL	-	LAURA IANDOLI
AUDREY W. CLARK SCHOOL	-	MAUREEN KMET
PUPIL PERSONNEL SERVICES	-	LUANN CANDELMO



**G. GENERAL ITEMS**

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (G1).  
Ayes (9), Nays (0), Absent (0)

Mr. Grant stated this was the best budget presentation he has ever heard.

1. **RESOLUTION FOR THE ADOPTION OF THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET**

That the Board adopt the following Resolution:

**RESOLUTION**

**WHEREAS**, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 20, 2017; and

**WHEREAS**, the Board has advertised the budget on April 21, 2017 in the legal section of the Asbury Park Press, with County approval; and

**WHEREAS**, the tentative budget is presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 26, 2017; and

**WHEREAS**, the amount of the total operating budget including Pre-school shall be \$97,507,334 of which \$41,439,642 shall be raised by local tax levy; and

**WHEREAS**, the total budget reflective of all funds shall be \$100,065,879 of which \$41,439,642 shall be raised by local tax levy; and

**WHEREAS**, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017 - 2018 school year; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

**WHEREAS**, the Board hereby establishes the school district travel maximum for the 2017 - 2018 school year at the sum of \$75,000; and

**WHEREAS**, the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded,

**G. GENERAL ITEMS (continued)**

**1. RESOLUTION FOR THE ADOPTION OF THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)**

**NOW THEREFORE BE IT RESOLVED**, the Long Branch Board of Education hereby adopts the 2017 - 2018 school year budget and authorizes the School Business Administrator to transmit the budget to the State of New Jersey

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G2 – G8).  
Ayes (9), Nays (0), Absent (0)

**2. TRANSPORTATION RENEWALS – HS ATHLETICS**

That the Board approve the HS Athletics Transportation Contract Renewals for the 2017-2018 school year. The renewal reflects a 0.30% increase from 2016-2017 contracts.

ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
HSF1	10	\$309.60
HSF2-A	10	\$361.20
HSF2-B	10	\$309.60
HSF3-A	10	\$361.20
HSF3-B	10	\$309.60
HSF3-C	10	\$258.00
HSF4-A	10	\$361.20
HSF4-B	10	\$258.00
HSF5-B	10	\$309.60
HSF5-C	10	\$258.00
HSF6-A	10	\$258.00
HSF6-C	10	\$361.20

**G. GENERAL ITEMS (continued)**

**2. TRANSPORTATION RENEWALS – HS ATHLETICS (continued)**

<b>ROUTE NUMBER</b>	<b>RENEWAL NUMBER</b>	<b>2017-2018 RENEWAL AMOUNT</b>
HSF7-A	10	\$361.20
HSF7-B	10	\$258.00
HSF8	10	\$361.20
HSF9-A	10	\$361.20
HSF9-B	10	\$258.00
HSW1-A	10	\$258.00
HSW1-B	10	\$361.20
HSW2-A	10	\$258.00
HSW2-B	10	\$361.20
HSW3-A	10	\$258.00
HSW3-B	10	\$361.20
HSW4-A	10	\$258.00
HSW4-B	10	\$361.20
HSW5-B	10	\$361.20
HSS1-A	10	\$258.00
HSS1-B	10	\$309.60
HSS1-C	10	\$361.20
HSS3-A	10	\$258.00
HSS3-B	10	\$309.60
HSS3-C	10	\$361.20
HSS4-A	10	\$258.00
HSS4-B	10	\$309.60
HSS4-C	10	\$361.20
HSS5-A	10	\$258.00
HSS5-B	10	\$309.60

G. **GENERAL ITEMS (continued)**

2. **TRANSPORTATION RENEWALS – HS ATHLETICS (continued)**

ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
HSS5-C	10	\$361.20
HSS6-A	10	\$309.60
HSS6-B	10	\$361.20
HSS7-C	10	\$283.80
HSS7-D	10	\$361.20

3. **NJSIAA (NEW JERSEY INTERSCHOLASTIC ATHLETIC ASSOCIATION) MEMBERSHIP**

That the Board approve the following NJSIAA Membership statement for the 2017 - 2018 school year:

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3 et seq), the Long Branch Public Schools agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, as participating members.

4. **TRANSPORTATION RENEWALS – MS ATHLETICS**

That the Board approve the MS Athletics Transportation Contract Renewals for the 2017-2018 school year. The renewal reflects a 0.30% increase from 2016-2017 contracts.

ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
MSF1	1	\$305.57
MSF1-A	1	\$376.19
MSF2	1	\$305.47
MSF2-A	1	\$376.19
MSF3	1	\$305.47
MSF3-A	1	\$376.19
MSF4	1	\$305.47
MSF4-A	1	\$376.19
MSW1	1	\$305.47
MSW1-A	1	\$376.19

**G. GENERAL ITEMS (continued)**

**4. TRANSPORTATION RENEWALS – MS ATHLETICS (continued)**

<b>ROUTE NUMBER</b>	<b>RENEWAL NUMBER</b>	<b>2017-2018 RENEWAL AMOUNT</b>
MSW2	1	\$305.47
MSW2-A	1	\$376.19
MSW3	1	\$305.47
MSW3-A	1	\$376.19
MSS1	1	\$305.47
MSS1-A	1	\$376.19
MSS2	1	\$305.47
MSS2-A	1	\$376.19
MSS3	1	\$305.47
MSS3-A	1	\$376.19

**5. APPROVAL OF INTERLOCAL AGREEMENT WITH THE CITY OF LONG BRANCH**

That the Board approve/ratify the continuation of the interlocal agreement with the City of Long Branch for the dark fiber telecommunications network throughout the City to service the City and the Board of Education. The agreement is in effect from January 1, 2017 through December 31, 2021. The City agrees to pay the Board \$44,000 annually.

**6. TRANSPORTATION RENEWALS**

That the Board award Transportation Contract Renewals for the 2017-2018 school year as follows:

**CONTRACTOR – Jay's**

In District Routes

<b>DESTINATION/ ROUTE NUMBER</b>	<b>RENEWAL NUMBER</b>	<b>2017-2018 RENEWAL AMOUNT</b>
Joseph M. Ferraina, ECLC J1, J2, J3, J4, J6	3	\$128,984.40

**G. GENERAL ITEMS (continued)**

**6. TRANSPORTATION RENEWALS (continued)**

<b>DESTINATION/ ROUTE NUMBER</b>	<b>RENEWAL NUMBER</b>	<b>2017-2018 RENEWAL AMOUNT</b>
Lenna W. Conrow Preschool L1, L2, L3, L4, L6, L7	3	\$153,968.40
Morris Ave Preschool M1, M2, M3, M4, M5, M6	3	\$152,683.20
Amerigo A. Anastasia A1, A2, A3, A4	3	\$ 97,732.80
Gregory Y1, Y2, Y3, Y4	3	\$ 99,666.60
George L. Catrambone G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13	3	\$334,940.40
High School Regular Rt. LBHS	3	\$ 22,410.00
	<b>Total</b>	<b>\$990,385.20</b>

Note: The above routes reflect a 0.30% increase from 2016-2017 contracts.  
All of the above listed routes include bus aides

G. **GENERAL ITEMS (continued)**

6. **TRANSPORTATION RENEWALS (continued)**

**CONTRACTOR – Seman Tov**

In-District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
George L. Catrambone G14	3	\$34,198.20
George L. Catrambone G15	1	\$32,117.40
Middle School 1MS	3	\$25,448.40
Middle School Special Ed SMS1, SMS2	3	\$58,658.40
HS-ALT	2	\$29,233.80
	<b>TOTAL</b>	<b>\$179,656.20</b>

Note: The above routes reflect a 0.30% increase from 2016-2017 contracts. All of the above listed routes include bus aides.

7. **APPROVAL OF AGREEMENT WITH BARNABAS HEALTH – ONE SOURCE**

That the Board approve an agreement with Barnabas Health – One Source for an Employee Assistance Program for FY18 at a total cost not to exceed \$17,670.

8. **APPROVAL TO FILE 2017 - 2018 PERKINS GRANT APPLICATION**

That the Board approve the filing of the 2017 - 2018 Perkins grant application in the amount of \$40,316.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**G. GENERAL ITEMS (continued)**

Motion was made by Mrs. Widdis, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (G9 – G15).

Ayes (9), Nays (0), Absent (0)

**9. APPROVAL OF HIGH SCHOOL SPECIAL EDUCATION ROUTE BIDS FOR THE 2017 - 2018 SCHOOL YEAR**

The following bids for High School Special Education routes were received:

<b>Route # SHS1</b>			
	Route cost	Aide cost	Total route cost
First Student	\$264.90	\$58.00	\$322.90
Jay's	\$225.00	\$60.00	\$285.00
<b>Seman Tov</b>	<b>\$218.00</b>	<b>\$37.50</b>	<b>\$255.00</b>

<b>Route # SHS2</b>			
	Route cost	Aide cost	Total route cost
First Student	\$263.94	\$58.00	\$321.94
Jay's	\$225.00	\$60.00	\$285.00
<b>Seman Tov</b>	<b>\$218.00</b>	<b>\$37.50</b>	<b>\$255.00</b>

That the Board award the High School Special Education routes to low bid Seman Tov.



**G. GENERAL ITEMS (continued)**

**10. APPROVAL OF CHILDREN'S CENTER SPECIAL EDUCATION ROUTE FOR THE 2017 - 2018 SCHOOL YEAR**

The following bids for Children's Center Special Education route were received:

<b>Route # LB-CCMC</b>			
	Route cost	Aide cost	Total route cost
First Student	\$269.70	\$58.00	\$327.70
<b>Kinder Glide</b>	<b>\$190.00</b>	<b>\$45.00</b>	<b>\$235.00</b>
Seman Tov	\$247.50	\$37.50	\$285.00

That the Board award the Children's Center Special Education route to low Bid Kinder Glide.

**11. APPROVAL OF HIGH SCHOOL ATHLETICS ROUTES FOR THE 2017 - 2018 SCHOOL YEAR**

The following bids for High School Athletics routes were received:

<b>Route # HSW6-B</b>		
	Per event (4 hrs)	Add'l hrly rate
First Student	\$395.00	\$99.00
<b>Seman Tov</b>	<b>\$367.50</b>	<b>\$56.84</b>

<b>Route # HSS2</b>		
	Per event (4 hrs)	Add'l hrly rate
First Student	\$395.00	\$99.00
<b>Seman Tov</b>	<b>\$367.50</b>	<b>\$56.84</b>

That the Board award the High School Athletics routes to low bid Seman Tov.

**G. GENERAL ITEMS (continued)**

**12. APPROVAL TO BORROW MONEY AGAINST STATE AID PAYMENTS**

That the Board approve the borrowing of an amount not to exceed \$5,233,357 due to the delay of June State Aid payments. The loan will mature on or before the date of the payment of the delayed June State School Aid payments and all interest is the responsibility of the State of New Jersey.

**13. APPROVAL OF TRANSPORTATION AGREEMENT WITH HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

That the Board approve transportation for a Long Branch student, ID# 80100312, at Stepping Stone School, at a cost of \$54.71 per diem for approximately 78 days at a cost not to exceed \$4,267.38.

**14. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT**

That the Board approve/ratify the agreement between M.A. Pasuit LLC, Literacy Consultant and the Long Branch Board of Education to provide professional development for ESL and bilingual education staff from April 24, 2017 to June 15, 2017 at a cost not to exceed \$4,500, to be paid through Title III funds.

**15. APPROVAL TO SUBMIT THE FY17 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT**

That the Board approve the submission of an amendment to the FY17 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY16 IDEA Carryover Funds to be incorporated into the approved FY17 IDEA budget. The FY16 carryover amounts are as follows:

1. IDEA Basic - \$309,584
2. IDEA Preschool - \$1,503

That the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Motion was made by Mrs. Widdis, seconded by Mr. Covin and carried by roll call vote to approve the following items (G16 – H4).

Ayes (9), Nays (0), Absent (0)

**16. APPROVAL TO FILE INNOVATIVE APPROACHES TO LITERACY PROGRAM APPLICATION**

That the Board approve the filing of the Innovative Approaches to Literacy Program (IAL) application which supports high-quality programs designed to develop and improve literacy skills for children and students from birth through 12th grade in high need local educational agencies and schools. Proposed projects under the program include activities that increase access to a wide range of literacy resources (either print or electronic) that prepare young children to read, and provide learning opportunities to

**G. GENERAL ITEMS (continued)**

**16. APPROVAL TO FILE INNOVATIVE APPROACHES TO LITERACY PROGRAM APPLICATION (continued)**

That the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**17. APPROVAL OF INCREASE IN PAID SCHOOL LUNCH PRICES**

That the Board approve, as required by the State of New Jersey Department of Agriculture, an increase in school lunch prices for paid students. The new prices will increase from \$1.90 to \$2.00 for Pre-K through elementary students and from \$2.10 to \$2.25 for Middle School and High School students.

**18. GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

**Donated by:**

Long Branch Recreation Dept.	Monetary Donation of \$3,400.00
Long Branch Recreation Dept.	Monetary Donation of \$300.00
Leovigilda Perez	1 Refrigerator
Frank's Big & Tall of Ocean	\$493.25 in Suit and Accessories for Senior Student

**H. PERSONNEL ACTION - (\*pending fingerprints)**

**Comments from the Governance Committee Chair (APPENDIX H-1)**

**1. GOVERNANCE COMMITTEE MEETING - SECOND AND FINAL READING - ALERT 211**

The following items were agreed upon by consensus of the Governance Committee and are recommended to the full Board for approval as listed on **APPENDIX H-2**.

**2. RESOLUTION - SUSPENSION WITH PAY OF EMPLOYEE**

That the Board approve the Resolution to suspend with pay Paul Eschelbach as listed on **APPENDIX H-3**.

**3. RESOLUTION TO ABOLISH (3) FULL-TIME POSITIONS**

That the Board approve the Resolution to abolish (3) full-time positions - **APPENDIX H-4**.

**4. RESOLUTION TO CREATE (3) FULL-TIME POSITIONS**

That the Board approve the Resolution to create (3) full-time positions - **APPENDIX H-5**.

## H. PERSONNEL ACTION (continued)

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (H5 – H8).

Ayes (9), Nays (0), Absent (0)

### 5. RETIREMENTS

That the Board accept with regret and best wishes the retirement of the following individuals:

**DIANE GOLDBERG**, Instructional Assistant, effective June 30, 2017. Mrs. Goldberg has a total of 25 years of service.

**ROBERT MACPHERSON**, Maintenance, effective August 1, 2017. Mr. Macpherson has a total of 25 years of service.

### 6. RESIGNATIONS - CONTRACTUAL POSITION

That the Board accept the resignation of the following individuals:

**NICOLAE PAVEL**, Chemistry teacher, effective June 30, 2017.

**RAINA THOMPSON**, Preschool teacher, effective June 30 2017.

**HOWARD COLEMAN**, corridor aide, effective October 31, 2019.

### 7. RESIGNATION - STIPEND POSITION

That the Board accept the resignation of the following individual:

**BRIDGET O'NEILL**, Assistant Varsity Girls Lacrosse Coach, effective March 29, 2017.

### 8. APPROVAL OF EMPLOYEE AGREEMENT

That the Board approve the agreement between the Long Branch School Employees Association and the Long Branch Board of Education regarding Howard Coleman.

Motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (H9 – I5).

Ayes (7), Nays (0), Abstain (2) Mr. Zambrano and Mrs. Widdis, Absent (0)

### 9. PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR

That the Board approve/ratify the following stipend appointment:

#### Before/After School Bus Aides

\$10.00/hr.

Matthew McDermott, Tracy Miller

### 10. EXTENDED SCHOOL YEAR SERVICES - 2016 - 2017 SCHOOL YEAR

That the Board approve the following individuals for extended school years services:

#### Bus Drivers

\$95.00/day

Kumar Beharry, Sergio Guzman, Cesare Iengo

#### Middle School Special Education Teacher

\$26.00/hr./\$520.00/wk.

Maureen Kmet

H. **PERSONNEL ACTION (continued)**

10. **EXTENDED SCHOOL YEAR SERVICES - 2016 - 2017 SCHOOL YEAR (continued)**

**Elementary Special Education Teacher** \$26.00/hr./\$520.00/wk.  
Rebecca Schwartz, Sarah Meyer

**Elementary Instructional Assistants** \$13.36/hr./\$300.60/wk.  
Samantha Cook, Ginerva Zungri

**Pre-K & Kindergarten Instructional Assistants** \$13.36/hr./\$300.60/wk.  
Shana Linton-Sanderson, Karen Stout, Kylie Benetsky

**Substitute Special Education Teachers** \$26.00/hr./\$520.00/wk.  
Mary Lynch, Kimberly Pagan

**Substitute Instructional Assistants** \$13.36/hr./\$300.60/wk.  
Melinda D'Amelio

**RELATED SERVICES** \$63.86/hr./\$1,436.85/wk.

**ESY Speech/Language Specialists**  
Gina Bisogna, Kelly Disler, Marjani Morgan, Amanda Russo

**ESY Occupational Therapist**  
Denise Buckley

**ESY Counselor**  
William Hampton (at AWC)

**CASE CONFERENCE EVALUATIONS** \$75.00/case

**Case Conference Case Workers**  
Rosemary Dougherty, Eileen Ray, Janet Tucci, Melissa D'Ambrisi,  
Gerard Flint, Meghan McCarthy, Lindsey Schmeding, Nicholette Ballard,  
MaryAnne Galloway, Kerry Keating, Lisa Valenti, Kelly Disler, Marjani Morgan,  
Amanda Russo, Denise Buckley

**Case Conference Special Education Teacher**  
Correne Rodas (Elementary)

H. **PERSONNEL ACTION (continued)**

11. **FUNDED PART TIME AND STIPEND POSITIONS - SUMMER, 2017**

That the Board approve the following individuals for part time and stipend positions - Summer, 2017. The program will be held at the Amerigo A. Anastasia School from July 5, 2017 through August 1, 2017 and is funded by the 21st CCLC grant.

**21ST CENTURY COMMUNITY LEARNING CENTER SUMMER STEAM PROGRAM**

**Academic Lab Instructors** \$26.00/hr.

Amanda Castano, Katie Gervolino, Judith Louis, Margaret Marzullo, Dina Mattia, Tarik Morrison, Edna Newman, Nancy O'Toole, Jamil Pitts, Angela Robertson, Cari Rock, Dahemia Stewart, Michael Thompson, Jonathan Trzeszkowski, Dorothy Williams-Reed

**Elective Instructors** \$26.00/hr.

Michael Dennis, Ruby Nazon, Yvette Rice, Kristopher Soto, Amy Zambrano

**Substitute Academic Lab Instructors/Elective Instructors** 26.00/hr.

Shane Baker, Nicole Catalano, Star Cleveland, Dudley Davis, Stacy Simms

12. **PART-TIME AND STIPEND POSITIONS – SUMMER 2017**

That that the Board approve/ratify the following summer 2017 stipend positions:

**Early Childhood Enrichment Camp - Pre-School and Kindergarten - LWC**

**Building Facilitator** \$31.43/hr.

Aisha Wickes

**Student Facilitator** \$31.43/hr.

Gina Vodola

**Teachers - Pre-School and Kindergarten** \$26.00/hr

Laura Bland, Domenica Carannante, Felicia Clark, Ashley Dziuba, Samantha Gallo, Elizabeth Gannon, Kelly Longo, Teresa Morrissey, Patrice Perez, Melissa Riggi, Carli Garlipp, Maria Pannizi, Elaine Scott-Atkinson, Erika Tornquist

**Instructional Assistant** \$13.36/hr.

Christy Hauser

**Summer Learning Program - Grades 1 - 3 - AAA School and Gregory School**

**Building Facilitators** \$31.43/hr.

Nikolas Greenwood, Laura Widdis

**Student Facilitators** \$31.43/hr.

Carlos Villacres, Tonianne Lisanti

H. **PERSONNEL ACTION (continued)**

12. **PART-TIME AND STIPEND POSITIONS – SUMMER 2017 (continued)**

**Summer Learning Program - Grades 1 - 3 - AAA School and Gregory School (continued)**

**Teachers**

\$26/hr.

Patricia Bruckner, Aaron Collins, Victoria Deloreto, Laurie Demuro, Linda Dobel, Kevin Gilbert, Melissa Heggie, Suraya Kornegay, Ebone Lawrence, Christina Marra, Michele Morey, Kelli Napolitano, Michelle Newberry, Shawn O'Neill, Martha Prieto, Noemia Vidazinha

**Swim Instructors/Lifeguards**

\$26/hr.

Kristen Catrambone, Elisa Perez, Richard Ricigliano

**VPA Teachers**

\$26/hr.

John Luckenbill, George Marucci

**Physical Education Teacher**

\$26/hr.

Greg Penta

**Corridor Aides**

\$15.71/hr.

John Severs, Ralph DeFillipo, Desirea Medina

13. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Pamela Evans\*

Maria Torres\*

14. **SUBSTITUTE CUSTODIAN**

That the Board approve the following substitute custodians:

Manuel Colon\*

15. **SUBSTITUTE CORRIDOR AIDES**

That the Board approve the following substitute corridor aides:

James Jordan\*

16. **SUBSTITUTE SECRETARY**

That the Board approve the following substitute secretary:

Vida Berudez\*

Jirina Jordan\*

Star Hart\*

17. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on -  
**APPENDIX H-6.**

H. **PERSONNEL ACTION (continued)**

18. **CHANGE OF TRAINING LEVEL**

That the Board approve a change in training level for the following individual effective May 1, 2017.

**MARKUS RODRIGUEZ**, Amerigo A. Anastasia School Facilitator, to move from BA to MA on teacher's salary guide.

19. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-7**.

20 **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2017-2018 school years. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Fall 2017 Semester**

**September – December 2017**

**Kean University**

Ayanna Benjamin  
Charlie T. Schoch

Anastasia  
JMF

Kerry Keating - Social Worker  
Lisa Valenti - Social Worker

**Monmouth University**

Katelyn Caiati  
Marc Sweet

MS  
HS

Jennifer Marlin - ELA  
Ann Rubenstein - Social Studies

**Rider University**

Tiffanie H. Rosati

Anastasia

Melissa D'Ambrisi - Psychologist

**William Patterson University**

Valeryia Krumkachova

Anastasia

Denise Woolley - Teacher Grade 3

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-2**.

3. **FIELD TRIP APPROVAL**

That the Board approve 12 High School students to go to the Culinary Education Center in Asbury Park, New Jersey at a cost of \$135. Students will be introduced to the Culinary Education Center as a vocational option and promote positive interactions among students of diverse backgrounds. The students will be chaperoned by S. Gharthey-Sam, P. Joseph and C. Romorovsky.



I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION FOR 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the termination of placement and transportation for the 2016 - 2017 school year for the following out of district students:

**CHILDREN'S CENTER OF MONMOUTH**  
**NEPTUNE, NEW JERSEY**

Tuition: \$52,912.80/Student  
Transportation  
Effective Date: 4/18/2017

ID#: 9233452982, classified as Eligible for Special Education and Related Services

**CPC/HIGH POINT ELEMENTARY SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$64,796.40/Student  
Transportation  
Effective Date: 3/10/2017

ID#: 2433870949, classified as Eligible for Special Education and Related Services

5. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

March 29, 2017

Extended Year Services - Summer 2017

Read: 8:30 am -12:30 pm. This should have read: Hours: 8:15 am - 12:45 pm.

Read: Bus Aides salary \$9.97/hr./\$199.40/wk. This should have read: Bus Aides salary \$9.97/hr. The weekly rate is not applicable. The rate depends on number of hours worked.

Read: High School Special Education teacher Cheryl Scuorzo. Remove; listed in error.

Conferences

Angeline Harris, Hand in Hand Program Manager, to attend Coalition of Infant/Toddler Education 32nd Annual Conference sponsored by Coalition of Infant/Toddler Education (CITE) to be held Harrah's Conference Center, Atlantic City, NJ on April 8, 2017 (ACCT#: 11-800-330-500-060-12-44) at a cost not to exceed \$201. This should have read not to exceed \$270.00.

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (6).

Ayes (9), Nays (0), Absent (0)

6. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:33 P.M.**

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

6. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – (continued)**

**WHEREAS**, the Long Branch Board of Education wishes to discuss the **appointment of prospective employees** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

The Board returned to open session at 8:41 P.M.

**ROLL CALL**

Dr. Critelli - President	Mr. Grant	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler	Mrs. Widdis
Mrs. George	Mr. Zambrano	Rev. Bennett

Motion was made by Mrs. Widdis, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (J1 – J2).

Ayes (9), Nays (0), Absent (0)

**J. PERSONNEL ACTION**

1. **APPOINTMENT OF PARS21 ADMINISTRATIVE ASSISTANT** (funded by 21st CCLC)  
That the Board approve the appointment of the following named individual for the 2016-2017 school year.

**KIMBERLY KING\***, Pars21 Administrative Assistant for 21st Century Community Learning Center at a salary of \$38,957, step 1, effective April 18, 2017 (Acct#:11-000-221-105-000-12-88)(UPC#:1462-12-21CEN-SECR12)

2. **APPOINTMENT OF TRANSPORTATION MANAGER**  
That the Board approve the appointment of the following named individual:

**GREGORY COHEN\***, Transportation Manager at a salary of \$70,000, effective June 1, 2017, replaces: Donna Critelli (Acct#:11-000-270-160-000-12-00) (UPC#:0034-12-TRNSP-MGRTRN).

\*Denotes Personnel sworn in

**K. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Vincent Lepore  
33 Ocean Terrace  
Long Branch, NJ

Mr. Lepore stated his concern regarding tax abatement and pilot programs in the City of Long Branch. He stated that he has spoken to Senator Sweeney and other legislators with respect to this problem. Additionally there are 2 bills that have been drafted to try to insure that school districts can get some portion of these pilot monies. He also stated there is bi-partisan support in the legislature and asked the Board to do whatever they can to move this issue forward.

Mr. Grant – What do you feel we can do as a Board?

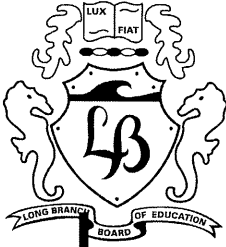
Mr. Lepore – Reach out as others have done to try to push this agenda forward.

**L. ADJOURNMENT**

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 8:52 P.M.  
Ayes (9), Nays (0), Absent (0)

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary



# A G E N D A

LONG BRANCH PUBLIC SCHOOLS  
Long Branch, New Jersey

## GOVERNANCE COMMITTEE MEETING MINUTES

April 19, 2017  
5:30 pm

### **COMMITTEE MEMBERS PRESENT:**

Michele Critelli, Ed.D.  
Avery Grant  
Don Covin

### **ADMINISTRATORS PRESENT:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Alisa Aquino

### **Policy Alert 211**

### **FIRST READING:**

#### **2320 – Independent Study Programs (Abolished)**

The need for Policy Guide 2320 – Independent Study Programs is no longer required as Policy Guide 5460 – High School Graduation specifically indicates the high school graduation requirements may be met in whole or in part through individualized learning opportunities including independent study programs. Therefore, there is no need for a separate Policy Guide. Policy Guide 2320 should be abolished from the Board's Policy Manual. A simple motion to "Approve the abolishment of Policy 2320 as the required provisions of this Policy are incorporated into Policy 5460" is recommended.

Policy Guide 2320 is **ABOLISHED**

#### **2415.06 – Unsafe School Choice Option (Revised)**

School districts received a December 13, 2016 Memorandum from the New Jersey Department of Education (NJDOE) requiring revisions to the Unsafe School Choice Option Policy per the new Elementary and Secondary Education Act (ESEA) of 1965, as reauthorized under the Every Student Succeeds Act of 2015 (ESSA). The NJDOE also re-issued an Unsafe School Choice Option Policy Guidance in December 2016. Policy Guide 2415.06 has been revised to incorporate the required revisions required by the NJDOE. The revisions are not significant as this Policy will only impact a few school districts that have an unsafe school as defined in the law.

Policy Guide 2415.06 is **MANDATED**

## **2464 – Gifted and Talented Students (Revised)**

Policy Guide 2464 – Gifted and Talented Students has been updated to better align with the language in N.J.A.C. 6A:8-3.1(a)5. The Policy Guide revisions are minor. The corresponding Regulation Guide that outlines the identification and selection process and the program to be offered in a school district, grades Kindergarten through twelve, has not been revised as the NJDOE does not endorse a program or model; districts have local control over these issues. Therefore, the Regulation should be unique to each district. Most importantly, all school districts must have a Board-approved Gifted and Talented Program for students in grades Kindergarten through twelve. The Program is mandated and the Policy must be adopted by the Board.

Policy Guide 2464 is **MANDATED**

## **2622 – Student Assessment (Revised)**

New Jersey Administrative Code, N.J.A.C. 6A:8-4 – Implementation of the Statewide Assessment System, has been updated requiring revisions to Policy Guide 2622 – Student Assessment. This update is one of the first administrative code updates where the term “Core Curriculum Content Standards (CCCS)” has been replaced with “New Jersey Student Learning Standards (NJSLS).” The updates to this Policy Guide are significant as the new code incorporates the end-of-course PARCC assessment requirements and provides details on assessments for English Language Learners (ELLs). The new code also indicates students “shall take all appropriate Statewide assessments as scheduled”. The updated Policy Guide also maintains the language in the current Policy Guide that was recommended by the NJDOE emphasizing the importance and positive reasons for a student taking PARCC assessments.

Policy Guide 2622 is **MANDATED**

## **3160/4160 – Physical Examination (Revised)**

N.J.A.C. 6A:32 – School District Operations was recently revised and a revised section, N.J.A.C. 6A:32-6 – School Employee Physical Examinations, requires revisions to Policy and Regulation Guides 3160/4160 – Physical Examinations.

The most significant code revisions affecting these Guides are in N.J.A.C. 6A:32-6.3 – Requirements of Physical Examinations.

1. The old code indicated “*any **candidate** for employment **may** be required to undergo a physical examination ....*” and **required** a physical examination for “*newly employed staff.*” The new code **requires** a physical examination for “*candidates for employment who have received a conditional offer of employment.*” Both versions of the code indicate a physical examination can only be used to determine whether the candidate is able to perform, with reasonable accommodation, job-related functions pursuant to the Americans with Disabilities Act (ADA).

This is a very important revision as revisions have been made in the Policy and Regulation Guides to provide this physical examination as a condition of employment and it requires notice to a candidate for employment who receives a conditional offer of employment that an offer can be rescinded by the Superintendent or Board if it is determined the candidate is unable to perform, with reasonable accommodations, job-related functions pursuant to ADA. The revised Guides include provisions to provide

for the pre-employment examination that is required by statute and code (basic physical examination) and examinations that are optional for the Board to conduct for candidates who have received a conditional offer (drug testing, psychological assessment, and comprehensive fitness for duty examination). The Board may or may not require these optional examinations or assessments.

2. The old code was very specific as to the requirements of a health history and health screening as part of the physical examination for employees who receive a conditional offer of employment. The new code is not specific as to these requirements. The revised Policy and Regulation Guides provide the **same physical examination requirements** of the old code and the new Guides also provide a school district the option of adding additional components to a physical examination as the Policy and Regulation Guides indicate these components of a physical examination “*will include but is not limited to.*” Therefore, the requirements of a physical examination as outlined in these Guides can be revised by either eliminating or expanding the specific requirements of the health history and/or health screening.
3. The new Guides provide updates to the options for districts that want a more comprehensive fitness for duty physical examination, a psychological assessment, and/or testing for use of controlled dangerous substances for candidates that have received a conditional offer of employment. A very important revision regarding these options is that a Board require **all** candidates for a specific job classification who receive a conditional offer of employment to undergo additional examinations and not pick and choose some candidates from a job classification and not others.

In summary, the new Policy and Regulation Guides expressly state the required physical examination is a condition of employment, continue the same physical examination requirements of the old code with the ability for the Board to include additional assessments, and provide expanded policy language should a Board desire additional optional examinations. The revisions are the same in Policy and Regulation Guides 3160 (Teaching Staff Members) and 4160 (Support Staff Members). These Policy and Regulation Guides are mandated and are on the Strauss Esmay Index of Regulation Guides that must be adopted by the Board. The Regulation Guides include specific requirements for physical examinations for candidates for employment who have received a conditional offer of employment and the Board should approve these requirements considering there are no specific requirements in the new code.

Policy Guides 3160 and 4160 are **MANDATED**

Regulation Guides 3160 and 4160 are **MANDATED**

#### **5116 – Education of Homeless Children (Revised)**

School districts have recently been informed by the New Jersey Department of Education the phrase “awaiting foster care placement” shall be deleted from the definition of homelessness in the Federal McKinney-Vento Act effective December 10, 2016. This is contrary to recently adopted administrative code, N.J.A.C. 6A:17-2.2, and the Strauss Esmay Policy and Regulation Guides that were provided to school districts in December 2016. Policy and Regulation Guides 5116 have been revised to remove the phrase “awaiting foster care placement” from the definition of homelessness.

Policy Guide 5116 is **RECOMMENDED**

Regulation Guide 5116 is **RECOMMENDED**

### **5460 – High School Graduation (Revised)**

New Jersey Administrative Code, N.J.A.C. 6A:8-5 – Implementation of Graduation Requirements, has been updated requiring revisions to Policy Guide 5460 – High School Graduation. This update is one of the first administrative code updates where the term “Core Curriculum Content Standards (CCCS)” has been replaced with “New Jersey Student Learning Standards (NJSLS).” The updated Policy Guide removes the table of “concordant” cut scores for an alternative assessment to the PARCC and just indicates the new administrative code language, N.J.A.C. 6A:8-5.1(f)1, which states, “achieve a passing score, as determined by the Commissioner, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, geometry, or Algebra II ....”. The implication is the Commissioner will be determining and publishing the substitute competency tests and cut-off scores on a regular basis. Section C. of the Policy Guide provides significant details regarding Statewide assessment graduation requirements and alternate assessments to the end-of-course PARCC assessments. In addition, this updated Policy Guide incorporates, under Section F.4., the detailed requirements for early graduation from Policy Guide 5465 – Early Graduation. As a result, Policy 5465 should be abolished. Policy Guide 5460 is mandated for high school districts.

Policy Guide 5460 is **MANDATED**

### **5465 – Early Graduation (Abolished)**

The N.J.A.C. 6A:8-5.2(e) administrative code requiring the issuance of a diploma to a student who meets the requirements as outlined in Policy Guide 5465 has been updated and incorporated into Section F. of Policy Guide 5460 included in this Policy Alert 211. Therefore, Policy 5465 should be abolished from the Board’s Policy Manual. A simple motion to “Approve the abolishment of Policy 5465 as the required provisions of this Policy have been updated and incorporated into Policy 5460” is recommended.

Policy Guide 5465 is **ABOLISHED**

### **7446 – School Security Program (New)**

P.L. 2016, Chapter 68 was recently adopted and it enables municipalities to hire Class Three Special Police Officers who are authorized to exercise full powers and duties similar to those of permanent full-time police officers while providing security at a public or nonpublic school or county college while in session. The new law requires a Class Three Officer to be recently retired (three to five years) as a full-time police officer, less than sixty-five years old, and separated from prior service in good standing. A Class Three Officer is authorized to carry a firearm while providing security on school grounds. The approval of this new law may lead to an increase in the use of security staff within school districts. A new Policy Guide has been developed providing a school district the following options for school security:

1. **School Resource Officer Program** – This option includes the conventional school district-municipality relationship where a full-time member of the Police Department serves as the School Resource Officer under a partnership agreement. This option includes the option of the municipality hiring and providing a Class Three Officer to the school district, which will likely be less costly than a School Resource Officer.

2. School District Employed Security Officers (Unarmed) – Many districts have unarmed security staff who provide security on school grounds. This option would be appropriate if this is the current district practice.
3. School District Employed Security Officers (Unarmed and/or Armed) – This option would be for school districts that want to employ retired police officers who may, under certain specific and stringent conditions, carry a firearm. This option is appropriate for a district that also employs unarmed security personnel.

A district may select multiple options, if desired, or revise this Guide accordingly. This Policy Guide is recommended for a district that employs security personnel, especially if the district has school district employed or local police department employed armed security personnel on school grounds other than local police officers used for special events and activities.

Policy Guide 7446 is **RECOMMENDED**

#### **8350 – Records Retention (New)**

Strauss Esmay has developed a Policy Guide regarding record retention. This new Guide does not list specific time requirements for record retention and incorporates by reference the record retention schedules published by the New Jersey Department of the Treasury – Records Management Services. The schedules change often and incorporating the schedules by reference will not require a Board to revise the Policy every time a schedule is revised. School districts must comply with these schedules, but a Policy is not mandated.

Policy Guide 8350 is **RECOMMENDED**

\*\*\*\*\*

**GOALS:** *The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

*The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC.*



**GOVERNANCE COMMITTEE MEETING – SECOND AND FINAL READING - ALERT #211**

Update of Policy # 0000.01	Introduction
Update of Policy # 0000.02	Introduction
Update of Policy # 2415.06	Program: Unsafe School Choice Option
Update of Policy # 2460	Program: Special Education
Update of Policy # 2467	Surrogate Parents and Foster Parents
Update of Policy # 3160	Teaching Staff Members: Physical Examination
Update of Policy # 4160	Support Staff Members: Physical Examination
Update of Policy # 5116	Students: Education of Homeless Children
Update of Policy # 5460	Students: High School Graduation
Update of Policy # 7446	Property: School Security Program
Update of Regulation # 2460.1	Special Education – Location, Identification and Referral
Update of Regulation # 2460.8	Special Education – Free and Appropriate Public Education
Update of Regulation # 2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs
Update of Regulation # 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students
Update of Regulation # 3160	Teaching Staff Members: Physical Examination
Update of Regulation # 4160	Support Staff Members: Physical Examination
Update of Regulation # 5116	Students: Education of Homeless Children

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **PAUL ESCHELBACH**, Gregory School music teacher, effective April 6, 2017 pending the results of an investigation.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby abolishes (3) full-time positions, Communications and Special Programs Coordinator (1177-12-COMM-SUPER) (11-000-221-102-000-12-00), Supervisor of Science; K-5 (1175-12-SCIK5-SUPER) (11-000-221-102-000-12-00) and Supervisor of Health and Physical Education (1131-12-HTHPE-SUPERV) (11-000-221-100-000-12-00).

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates (3) full-time positions; Education and Technology Specialist - 12 month, (1463-12-EDTCH-SPEC12) (11-000-221-100-000-12-00); Education and Technology Specialist - 10 month (1464-12-EDTCH-SPEC10) (11-000-221-100-000-12-00) and Environmental and Social Sustainability Officer (1465-12-ESSOF-OFFCER) (11-000-251-100-000-12-00).

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: April 26, 2017

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**JOHN DIETRICH**, Technology audio/visual technician, effective April 28, 2017.

**JORGE MOTA**, Morris Avenue School corridor aide, effective April 11, 2017.

**JOYCE PALMER**, Business Office confidential secretary, effective April 10, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**JOHN DIETRICH**, Technology audio/visual technician, from April 6, 2017 to April 27, 2017

**CHARLETTA FRIDAY**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from April 25, 2017 to May 5, 2017.

**MARYANNE GALLOWAY**, Pupil Personnel Services social worker, from May 5, 2017 to May 12, 2017.

**KRYSTAL MAMMANO**, High School teacher from May 26, 2017 to June 15, 2017.

**JORGE MOTA**, Morris Avenue School corridor aide, from November 1, 2017 to February 16, 2017.

**JOHANNA MOZO**, Middle School teacher, from May 1, 2017 to May 12, 2017.

**DENISE SCHULZ-NICK**, Middle School teacher, from April 24, 2017 to May 12, 2017.

**JANISE STOUT**, Morris Avenue School teacher, from May 15, 2017 to June 30, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**ELENA ABBRUZZESE**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from April 18, 2017 to April 26, 2017

**CHARLETTA FRIDAY**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from May 8, 2017 to May 23, 2017.

**JORGE MOTA**, Morris Avenue School corridor aide, from February 17, 2017 to March 8, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**CHARLETTA FRIDAY**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from May 24, 2017 to June 15, 2017.

**JORGE MOTA**, Morris Avenue School corridor aide, from March 9, 2017 to April 10, 2017.

**JANISE STOUT**, Morris Avenue School teacher, from September 1, 2017 to November 13, 2017.

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**JESSICA WEGELIN**, Morris Avenue School teacher from April 27, 2017, May 3, 2017, May 4, 2017, May 10, 2017 and May 11, 2017.

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**JESSICA WEGELIN**, Morris Avenue School teacher from May 17, 2017, May 18, 2017, May 24, 2017, May 25, 2017, May 31, 2017 and June 1, 2017.

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**Virginia Carreira**

**\$356.00**

Nurse Practitioner to attend American Association of Nurse Practitioners 2017 National Conference sponsored by American Assoc. of Nurse Practitioners, to be held in Pennsylvania Convention Center, Philadelphia, PA on June 20, 2017 thru June 25, 2017. (ACCT#: 11-000-213-500-904-12-44)

**Joy Daniels**

**\$199.00**

George L. Catrambone School Vice Principal, to attend "How Should I Teach Reading Next Year?", sponsored by Ramapo College of Education, to be held in Ramapo College of New Jersey, Mahwah, NJ on May 23, 2017. (ACCT #: 15-000-223-500-390-09-44).

**JanetLynn Dudick, Ph. D.**

**\$678.00**

Assistant Superintendent for Pupil Personnel Services, to attend NJASA/NJAPSA Spring Leadership Conference Spring "One Vision-Our Voice: Enhancing Our Leadership" sponsored by New Jersey Assoc. of School Administrators and New Jersey of Pupil Services Administrators, to be held in Caesars Hotel Atlantic City, NJ on May 17, 2017 thru May 19, 2017. (ACCT: 20-251-200-500-251-20-00)

**Bonnie Monteforte**

**\$168.00**

Amerigo A. Anastasia School Nurse, to attend "Re-Stock Your Pediatric Toolbox 2017" sponsored by New Jersey Academy of Pediatrics/NJAAP to be held at The Palace at Somerset Park, Somerset, NJ on May 24, 2017. (ACCT #: 11-000-213-500-904-12-44)

**Jennifer Steffich**

**\$175.00**

Special Education Supervisor to attend Autism Intervention Summit Day sponsored by Profectum to be held in Wyndham New Yorker Hotel, New York on May 2, 2017. (ACCT: 11-000-219-592-312-11-44)

## **Monthly HIB Report**

Reporting Period - March 28, 2017- April 25, 2017

### **Summary:**

Total: Four (4) HIB investigations, one (1) confirmed

#### **Gregory School**

One (1) investigation, zero (0) confirmed as HIB

#### **High School**

Two (2) investigations, one (1) confirmed as HIB

#### **Middle School**

One (1) investigation, zero (0) confirmed as HIB

## **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

### **APPROVAL OF PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

**ID #3461468006, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID #9089482834, Non- Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 3/22/17. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID #3323261489, Non Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID #5972254821, Non- Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 3/25/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID #9371364114, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

**ID #2467006542, Non-Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

**ID #7018863159, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

**ID #1293825121, Non- Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 4/6/17. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

### **TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**ID #9089482834, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #8864717996, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #5972254821, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.



**TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)**

**ID #9371364114, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #2467006542, Non-Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #7018863159, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #1293825121, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #3461468006, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.